



### **How to CHANGE A BATTERY for a MATELEC 240v smoke alarm:**

A hardwired 240v smoke alarm will 'chirp' when a back-up battery needs replacing.

It is a Tenants responsibility to change batteries.

Step 1: Check first that there is NO fire in the house. If so, leave immediately and call 000

Step 2: To change the back-up battery of a 240v (hardwired) alarm (these alarms will have a GREEN LIGHT):

- Apply pressure to the tab in an ANTI-CLOCKWISE direction
- The body of the alarm will disconnect from the base and swing down, hinged from the opposite side
- In the smoke alarm itself, there is a back-up battery compartment
- Open the back-up battery plastic cover by pulling the cover away from the smoke alarm
- Remove the removable round battery
- Insert a new round battery
- Close the alarm until you hear a click
- Ensure the green light on the alarm comes on
- Push the 'TEST' button and hold for a few seconds to check that all the other alarms sound

If the alarms do not sound when testing, please call **Coast Smoke Alarms on 1300 722 552** to report the faulty alarm. All calls outside of office hours will be returned as soon as possible the following working day.

**IMPORTANT:** To help us rectify, please leave any de-activated triggering alarm in the same room it was installed. DO NOT mix up with other smoke alarms as we need to know which alarm is the faulty one.

As a courtesy we would like to remind you that, as per your tenancy agreement, you must also advise the property manager of any issues with the smoke alarms.

*Please note:* If you damage an alarm you will be required to pay for a replacement. If we are required to clean the alarm or fix the battery to resolve the problem, you may be required to pay a call out fee.